



Innovation Charter High School
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BOARD OF TRUSTEES MEETING AGENDA

JUNE 18, 2024

6:00 PM

1. **Roll call/sign in** - Board Chair, Latoya Massey, called the meeting to order at 6:05 pm. **Present:** Latoya Massey, Board Chair, Tavannie Perez, Board VP, Callie Hull, Board Treasurer, Monique Francis, Board Secretary, Jared McShall, Sona Karia, Ramon Perdomo, and Elsie Encarnacion. Quorum was met. **Innovation SMT and staff:** Stephen Falla Riff, Terence Joseph, Ira Yasbin, Atiba Fraser, Emily Bierwirth, Jesse Matthews, Tereena Somayya, Yusef Abdul Sabur, Danielle Martin, Kamona Warren-Cham.

The meeting was accessible in person at all of the locations listed on the notice of meeting, in accordance with Innovation's [Procedures Governing Public and Member Participation at Board Meetings](#) and was also accessible via a Zoom video conference link.

2. **Filing of Notice of Meeting** - A notice of the meeting was sent to the NY Times and posted publicly at Innovation and on the school website.

3. **Consent Agenda (Secretary)** - Ms. Massey motioned to approve the Minutes; Mr. Perdomo seconded.

4. **North Star Data Team (Dean of Student Affairs)** –

a. **Enrollment and Recruitment Update** – We are ending the year with 401 students. There were no new recruits. Last year we ended with 406 students. 68 registrations for incoming 9th graders have been completed; we completed 74 registrations at this same time last year. 41 registrations are in progress, compared to 53 at this same time last year. 8 students have accepted our seat offer, and 117 applications are in review for 10th-12th grade students.

b. **Graduation: Progress & Pathways** – We are currently at 75% for June graduates. There are 5 students who need intensive summer remediation, who will bring our rate to 83% as of August if they pass. 46% of our Transfer students are on track to graduate, and 55% of our non-transfer students are on track to graduate. Regents' data will render the final graduation percentages for this school year. We do not have any 6th year graduates this year.

c. **Attendance, At-Risk, and LTA Updates** – There was a 20% drop in attendance for Seniors but an overall attendance rate of 75.96% for the 2023–2024 school year. The General Education population has a slightly higher attendance rate than SPED students. Attendance for Transfers coming in at the beginning of year was 82.51%; Transfers coming in Oct. and later was 65.28%. Ms. Bierwirth reported that she received more than 200 responses to a student survey about motivating factors for coming to school. The top five reasons for coming to school were: friends, classes, teachers, XX, and

XX. Ms. Bierwirth also reported on attendance challenges (10-15 attendance errors per day, lack of additional staff to support, effectiveness of outreach, modeling attendance, and availability of online work) and attendance opportunities (collaborative curriculum, return of SWIPE, focus on groups/trends, students' desire to be together).

d. **Summer school** – There were no updates provided.

e. **SPED and ELL Updates** – See the data noted in the Attendance bullet above. Additional details are available for review in the North Star tracker document.

f. **Restorative Update/SEL** – Ms. Bierwirth reviewed data and stats for May and June.

g. **Staffing Update** – We are fully staffed.

h. **Board Calendar** – No dates were announced.

5. **Public Hearing on the District Safety Plan** – Mr. Stephen Falla Riff reviewed the elements of and new component to the District Safety Plan. The plan is available for public review through July 31 and will be presented for final approval at the August Board meeting.

6. **Committee Reports** (Committee Chairs) –

AEC – The committee continues to discuss plans for potential visits to observe practices and strategies that are working in other schools and continues to review data surrounding partnerships. The committee is also exploring community engagement opportunities to makeover the school before September 2024.

PRC – The Committee is focused on completing the upcoming evaluation for the Executive Director and has received most responses that are now being reviewed to present the evaluation to the Executive Director by June 30.

FINANCE – There has been movement with the FY '25 budget. Committee Chair, Callie Hull, is scheduled to have additional meetings with Financial Consultant, Lila Jane Mabe, to further explore financial resources for the school.

7. **Other Business** – None.

8. **Public speaking** – None.

9. **FY '25 Budget Approval** (Executive Session, Chair & Trustees) – Latoya Massey motioned to enter Executive Session at 7:20 pm, seconded by Tavannie Perez.

EXECUTIVE SESSION (REDACTED)

The FY '25 budget was approved by a majority vote. There was one opposing vote. The consensus was for continued review and discussion of the budget in future Finance Committee and Board meetings. Exited Executive Session at 7:44 pm.

10. **Principal search update** (Executive Session, Chair & Trustees) – Ms. Massey motioned to enter Executive Session at 7:44 pm, seconded by Mr. Perdomo.

EXECUTIVE SESSION (REDACTED)

No formal votes were taken during this Executive session. Exited Executive Session at 7:46 pm.

11. **HR matters** (Executive Session, Chair & Trustees) - Ms. Massey motioned to enter Executive Session at 7:46 pm, seconded by Mr. Perdomo.

EXECUTIVE SESSION (REDACTED)

No formal votes were taken during this Executive session. Exited Executive Session at 7:54 pm.

12. **Board succession planning** (Executive Session, Chair & Trustees) – Ms. Massey motioned to enter Executive Session at 7:54 pm, seconded by Ms. Perez.

EXECUTIVE SESSION (REDACTED)

No formal votes were taken during this Executive session. Exited Executive Session at 7:56 pm.

13. **End of the year celebration** (Executive Session, Chair & Trustees) – Entered Executive Session at 7:56 pm.

EXECUTIVE SESSION (REDACTED)

No formal votes were taken during this Executive session. Exited Executive Session at 7:57 pm.

14. **Summer planning** (Executive Session, Chair & Trustees) – Entered Executive Session at 7:57 pm.

EXECUTIVE SESSION (REDACTED)

No formal votes were taken during this Executive session. Exited Executive Session at 7:58 pm.

15. **Adjournment** – Ms. Massey adjourned the meeting at 7:59 pm.