



**Innovation Charter High School (Innovation)
Meeting of the Board of Trustees
August 16th, 2022, 6:00 pm**

MEETING MINUTES

1. Roll call/sign in

Trustees Sona Karia (The Chair), Latoya Massey (The Treasurer) and Jared McShall were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website.

3. Consent Agenda (5 minutes, Chair)

a. Board minutes

A motion was made, seconded, and passed to adopt the meeting minutes from the Board Meeting dated 7-19-22.

4. Accountability Dashboard (10 minutes, ED, Dean of Students)

a. Attendance/LTAs (year-end round-up)

Ms. Emily Bierwerth requested a planning meeting. There were previously 2 meetings, one in December and one in May. There is currently one scheduled for September. There are discharge meetings scheduled for LTA's. It was requested that attendance as well as other data before meetings starting in September. Ms. Bierwerth will provide this data in advance. Ms. Latoya Massey (The treasurer) stated that more frequent check ins with LTA's are needed. Recommendations are the deployment of home visits as well as the promise of "swag" and other incentives.

b. Enrollment Update

Enrollment

There are 108 completed registrations.

- 92-9th grade - target 106
- 8-10th grade - target 13
- 6-11th grade - target 23

- 2- 12th grade - no target

There are currently 47 registrations in progress, 11 have accepted of 327 offered .

We currently received 16 transcripts for potential transfers. 10 have been offered a seat today. Follow up calls and email blasts are being made to accepted students in the registration process. Families who are having trouble registering online are coming in person and school tours have been made for those families who wanted to tour the school before making final decisions. Mr. Terence Joseph remarked that open houses and information sessions have been very successful.

5. Health & Safety Update (5 minutes, ED)

Mr. Falla Riff (The Executive Director) reported that the Department Of Education (The DOE) will no longer require students randomly test for Covid-19 or fill out health screenings, according to updated fall 2022 health and safety guidance the DOE released Tuesday. Schools will provide home test kits to individuals “with a potential in-school exposure” as well as those with symptoms. Each staff member and student will receive four tests a month to take home, and families can use those tests following symptoms, exposures and high-risk activity. Daily health screeners — a questionnaire that DOE staff, students and visitors must fill out to enter DOE facilities — will also no longer be required to enter school buildings.

The DOE is keeping other Covid-19 protocols:

- Visitors must still show proof of at least one dose of the Covid-19 vaccination to enter a school building.
- And students and staff will be required to be vaccinated in order to participate in high-risk activities like sports.
- DOE is also “strongly” recommending that individuals wear face coverings indoors but they will continue to be optional.
- Students and staff who test positive for Covid-19 must isolate for five days and can return to school on the sixth day if they don’t have symptoms or if symptoms are improving. They would have to wear a mask until the 10th day “after symptom onset or date of positive test, whichever is earlier.”

Schools must report positive cases of Covid-19 to the Situation Room (for agencies to organize and quickly respond to school cases). The Situation Room will let school communities know about cases in their schools via a daily email and through the daily Covid map.

The United Federation of Teachers, the city’s teachers union, said that as Covid-19 changes as a disease, responses “also have to evolve.”

“While the distribution of at-home tests has been reduced, the DOE has assured us that additional at-home tests will be available for any schools that need them,” Alison Gendar, a UFT spokesperson, said in a statement. “We also urge parents to make sure that they and all eligible children receive vaccines and boosters.”

6. Summer Training Series (10 minutes, Principal, ED)

Mr. Terence Joseph (the Principal) presented highlights from his “Welcome back August 22-23 presentation to staff”

Highlights from 2022:

- 75% grad rate class of ‘22
- 80% of possible credit obtained
- 75% daily attendance
- 60% USH & LE pass rates

This year, in addition to start strong and finish strong, remain strong throughout by monitoring performance much more frequently.

Upcoming training focus:

- Safety (team strategies)
- Essential skills (life skills needed for success in HS & beyond)
- MTSS (Multi-Tiered Systems of Support)
- PBL (Project-Based Learning)
- Yondr pouch (all cell phones pouches locked with magnets in the AM and opened at end of school day)

Terence also presented the summer in-service PD calendar, showing a wide range of trainings all staff. The training’s started on 8/15 and continued through early September.

7. Committee Reports (10 minutes, Committee Chairs)

Ms. Latoya Massey (The Treasurer) reports that the committee is doing fine and that we have money and a budget we will execute. Would like to touch base with Steve and Terence about Board related budget items. The AEC meeting would like to meet with SMT to discuss how we can streamline meetings.

8. Public speaking (5 minutes)

Ms. Jamilah Abdul-Majid asks if information related to strategic planning points discussed from the board retreat will be shared to the school community as it is directly related to day to day school affairs. Ms. Karia agrees that information from the board retreat will be disseminated after all notes are structured, but expect a report possibly by the October Board Meeting. Ms. Abdul-Majid asked about follow up regarding AEC. Ms. Massey stated that when trustees can meet with school leaders about the direction of AEC for the upcoming year, we can discuss a calendar of meetings and other events.

9. Board Retreat follow-up (Executive Session) (20 minutes, Chair & Trustees)

10. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.