



**Innovation Charter High School (Innovation)
Meeting of the Board of Trustees
July 19, 2022, 6:00 pm**

MEETING AGENDA

1. Roll call/sign in

Trustees Sona Karia (The Chair), Latoya Massey (The Treasurer), Alex Gallin (Vice Chair), Ramon Perdomo (The Secretary) and Jared McShall were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website.

3. Consent Agenda (5 minutes, Chair)

a. Board minutes

A motion was made, seconded, and passed to adopt the meeting minutes from the Board Meeting dated 6-21-22.

4. Accountability Dashboard (10 minutes, ED, Dean of Students)

a. Attendance/LTAs (year-end round-up)

Ms. Emily Bierwerth We are already hitting our goal of 80% attendance. Next year our goal is working on our on time percentage rates. On time percentage affects other numbers. a Few LTAs are engaged in summer school and a few working towards GED. Areas to address are students that we are aware of that are not returning to innovation for a discussion for next steps.

Latoya Massey (the treasurer) asks if the overage students that are not graduating, can we survey why those students aren't graduating from our institution. Unpack the data about those students that led to this outcome. Terrence, there isn't a formalized exit questionnaire already made for this.

b. Enrollment Update

There are 415 students budgeted, 430 is the target for next year, 67 families finished, 51 are in process. There were 180 in June so there was movement, 32 have accepted but have not started the registration process. 108 registered are in process. There is a disconnect between initial registration and those who actually show up in September. There are 250 10 11 12 grade transfers, most of them in grade 11, and Brenda doing outreach to them. Outreach to families that have not yet accepted. Zoom information sessions for next week. Transfer process: looking at transcripts to learn more about these transfers. Transfers typically have not succeeded, because of the large deficiency they come with. This is to determine if Innovation is the proper fit for them. Please look into workarounds for physicals. Ms. Karia suggests conditional acceptance. We must inform them if we can't accept them but not at the 11th hour out of respect.

5. Health & Safety Update (5 minutes, ED)

Covid is back on the rise. The virus has created a work around from our past protections. We don't see a mask mandate on the horizon, and the innovation community is starting to wear masks. For the time being, optional masking, covid testing, purifiers. If we need to pivot, we are ready b t will stay the course. There is also the threat of Monkeypox although that has not been observed in our community.

Ms. Perez asked about the school's GRP response to a shooting incident. Mr. Falla Riff responds, we have not had an active school shooter drill. Will reach out to the deputy director of safety to see if we can set up an active shooter drill. We do have safety drills, however what's happening now is bigger and worse than we have ever seen before and we need to take more active steps.

Ms. Karia asks about front desk security: will there be an approach to tightening up security? Who is the point person for this? Steve and Danielle are the point people for this response.

Mr. Falla Riff states school safety is often not on point, they don't follow their own procedures and protocol, they are loose on how they let people in which has let someone in during a fight that had broken in.

6. Schedule of FY'23 Board Meetings (5 minutes, Chair & Secretary)

How do we feel about the cadence of board meetings, do we want to continue with the third tuesday. Mr. Falla Riff responds it's nice that it's the third Tuesday so stakeholders can have time to put presentations and information together in advance. Ramon will review the school calendar to make adjustments to meetings scheduled during time periods school is not in session.

7. Committee Reports (10 minutes, Committee Chairs)

The Academic Excellence Committee would like to schedule a meeting with SMT, ideally for August. The Finance Committee is up to date on meetings. A Personnel Committee Meeting should be scheduled.

8. Public speaking (5 minutes)

Mr. Joseph asks as much as the board retreat is for the board, is there any kind of feedback that can be shared from it?

Ms. Karia answered that we met for 4.5 hours and talked about what was going well from governance and structure perspective. How to improve governance pillars, self accountability of the board. overseeing the school in an effective way. making sure we are moving forward with committee work in an effective way.

9. Board Retreat follow-up (Executive Session) (20 minutes, Chair & Trustees)

[REDACTED]

10. Finance & Personnel Matters (Executive Session) (10 minutes, Chair)

[REDACTED]

11. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.