Innovation Charter High School (Innovation)
Meeting of the Board of Trustees
May 18, 2023 6:00 pm

<u>BOARD MEETING MINUTES</u>

1. **Roll call/sign in**

Latoya Massey (The Treasurer) Ramon Perdomo (The Secretary), Monique Francis and Jared McShall were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. **Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website.

3. **Consent Agenda (5 minutes, Chair)**
   a.   **Approval of Board minutes, 4/18-4/19/23**

The board approved a motion to approve the board meeting minutes from the 4/18/2023 Board Meeting. The continuation meeting minutes will be reviewed and passed at the next Board Meeting.

4. **North Star Data Team (10 minutes, Prog. Mgr. Student Affairs & Data Accountability, Principal, ED, Manager, Operations & HR)**

   a.   **Enrollment Update**

Ms. Emily Bierwirth reported that enrollment is at 409 students, up 4 students since the last check in. 413 9th grade applications were accepted. 130 students accepted 9th grade spots for the upcoming school year. 74 are in the registration process, 49 registrations are complete (compared to 12 at the same time last year.) 6 accepted and 102 have declined.

   b.   **Other Data**

Attendance percentage is up compared to this time last year, however it is declining as marking period 6 approaches based on daily year comparison data.

   c.   **Board Calendar**

This upcoming Thursday is the Senior overnight trip to Kalahari (5/18/2023.) Innovation: Decision Day is Tuesday May 23rd.

5. **Committee Reports (10 minutes, Committee Chairs)**

Finance and Audit Committee Meeting

Ms. Latoya Massey (The Finance Chair) reported that a draft budget is to be presented later on in the board meeting in executive session.

Academic Excellence Committee
Ramon Perdomo reported that the Academic Excellence Committee met yesterday and have been actively discussing ways to refine Innovation's PLC space. Part of that has been investigating survey feedback data. It has been going well, a priority right now is to have a strong infrastructure for opening the upcoming school year.

Personnel Review Committee
The Personnel Review Committee Meeting has not met since the last board meeting. Ramon Perdomo will follow up with Committee Members before the next meeting.

6. **Enrichment Week Update (15 minutes, Dean of Family & Community Partnerships)**
Ms. Shalia Desmond presented a deck about Enrichment Week 2023. Students engaged in a variety of experiential, project based learning, grounded in creativity, critical thinking, and real-world topic based problem themed instructional activities. There was a focus on working on essential skills, discovering new interests, talents, and career options.

7. **Keys to the Kingdom (K2K) HBCU College Tour presentation (10 minutes, CCR Staff & Innovation Students)**
Ms. Tina Jones discussed Innovation's Keys to the Kingdom (K2K) HBCU College Tour. Two Innovation students that participated in the K2K College Tour. The students' experiences ranged from validating, to eye opening. One student had previously not considered the possibility of applying to a HBCU; based on her experience will apply to one now.

8. **Public speaking (5 minutes)**
Ms. Jamilah Abdul-Majid asked if she could receive information based on attendance data. She also asked if and when the board would be providing a more accessible means of providing staff feedback specifically for consideration as it relates to budget items. Additionally Ms. Abdule-Majid asked for clarification on the Personnel Review Committee. Mr. Perdomo described its function as well as its meeting frequency.

9. **FY24 Budget Planning Update (Executive Session, 25 minutes, AD Finance, SMT)**
[REDACTED]

10. **Finance & Personnel Matters (Executive Session) (10 minutes, Chair & Trustees)**
[REDACTED]

11. **Adjournment**
A motion was made, seconded, and unanimously approved to adjourn the meeting.