



**Innovation Charter High School (Innovation)
Meeting of the Board of Trustees
March 21, 2023 6:00 pm**

BOARD MEETING MINUTES

1. Roll call/sign in

Trustees Sona Karia (The Chair), Latoya Massey (The Treasurer) Ramon Perdomo (The Secretary), Tavannie Perez and Jared McShall were present, constituting a quorum. The meeting was conducted via Zoom video-conference, pursuant to the Governor's emergency regulations, at a virtual location open to the public, and designated on the Notice of Meeting.

2. Filing of Notice of Meeting

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website.

3. Consent Agenda (5 minutes, Chair)

a. Board minutes 2/7/2023

A motion was approved to adopt the 2/7/2023 Board Meeting Minutes.

4. North Star Data Team (15 minutes, Prog. Mgr. Student Affairs & Data Accountability, Principal, ED, Manager, Operations & HR)

a. Enrollment Update

Ms. Emily Bierwirth reported that for the first time this year we have a period where more students transferred into the school than out of the school. Enrollment is currently 406. Brenda gave a presentation at Mott Hall Charter School (a Middle School) in person for the first time since the pandemic which is a positive thing.

b. Other Data

There was a slight rise in attendance at the beginning of the semester. The 2021 Cohort currently has a 90% attendance rate. It was noted that students that did not fail any classes had a 90% attendance rate. It was also noted that the semester one attendance challenge did not yield a significant change in student behavior as it relates to attendance rates.

c. Board Calendar

On the 29th of March there will be our monthly Community School Governance Meeting from 5:00pm to 6:00PM.

5. Presentation: Innovation Teachers Join a Scientific Research Vessel in Spain (20 minutes, Leslie Liang and Myrna Gatica, Innovation Science Teachers)

Teachers Leslie Liang and Myrna Gatica presented on a Professional Development Opportunity they participated in on a Scientific Research Vessel in Spain.

6. Committee Reports (10 minutes, Committee Chairs)

The Finance and Audit Committee

Ms. Tavannie Perez reported that the Finance and Audit Committee met and reviewed draft budget scenarios and is looking to reorganize or restructure certain budget items. The Finance and Audit Committee will meet again when SMT has an update.

Academic Excellence Committee

The Academic Excellence Committee met and Mr. Terrence Joseph presented on the school's new approach to Professional Learning and how to create more impactful interactions between teachers that would serve as a learning experience. There is still work to be done in this area however it finally feels like there is a connection happening as well as a clearer vision as far as where teachers are going as it relates to goal setting in their professional careers.

Personnel Review Committee

Ms. Sona Karia reported that we are looking to streamline the process of evaluations as well as the way we approach looking at the overall health of the school. More information will come when the Personnel Review Committee schedules its next meeting.

7. Public speaking (5 minutes)

Ms. Jamilah Abdul-Majid thanked Leslie and Myrna for sharing their Professional Development experience. Ms. Abdul-Majid asked if the board was able to answer a set of questions she left in the chat. Mr. Ramon Perdomo responded that he has not extracted that chat log yet but will do so to follow up with those questions. Ms. Abdul-Majid also asked if there is an outreach person that members of the school staff can reach out to with questions. Ms. Karia responded that the board is always willing to answer questions from the school staff, however as a matter of process it is best to run most questions by the School Management Team first as they are usually able to handle them.

8. Innovation Benefits Conversation (Executive Session) (5 minutes, Trustee Tavannie Perez & ED)

[REDACTED]

9. Board of Trustees Recruitment Update (5 minutes, Chair & E.D.)

Ms. Karia reported that the board did move forward with a contract with Mike Jolley to assist with Board Recruitment. Mr. Stephen Falla-Riff stated that Mike will go through materials and processes the board currently used to identify and vet prospective board members and update them where needed. Mike will be reaching out to board members to set up calls to help inform his work.

10. Finance & Personnel Matters (Executive Session) (10 minutes, Chair & Trustees)

[REDACTED]

11. Adjournment

A motion was made, seconded, and unanimously approved to adjourn the meeting.