



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
December 13th, 2016, 6:15pm  
410 East 100<sup>th</sup> Street, New York, NY 10029**

**Meeting Minutes**

**1. Roll call**

Board Secretary Jon Jelley called the meeting to order. Board members George Sarkissian Jon Jelley, Ivan Fraser and Eboni Kirkland were present, constituting a quorum for the purpose of conducting business. Also present were Stephen Falla Riff (Executive Director), Jason Forde (Development & External Affairs Manager), Terence Joseph (Principal), Pablo Torres (Director of Student Life and Community Engagement) and Innovation teacher Ronaire Morris.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building where Innovation High School is located at 410 East 100th Street New York, NY 10029.

**3. Review and Approval of Prior Board Meeting Minutes (5 minutes) (Chair)**

The Board reviewed the meeting minutes from the November, 15th Board meeting. Mr. Fraser made a motion to approve the minutes from the Oct 18th meeting, Mr. Jelley seconded and the motion passed unanimously.

**4. Annual Board Retreat Planning Update (10 minutes, Executive Director/Development & External Affairs Manager)**

Working draft of Board Retreat Agenda was reviewed by the Board. The Board reviewed the prospective agenda topics. Due to scheduling conflicts, the decision was made to conduct the Board Retreat in 2 parts. Part 1 will be held on Friday, December 16th and the offices of Nixon & Peabody. Part 2 will be conducted at later date yet to be scheduled. The Board reviewed the agenda and proposed changes to the agenda to include additional topics and desired themes.

## **5. Review of Board Member Candidates (20 minutes, Executive**

### **Director/Development & External Affairs Manager)**

Mr. Forde introduced 3 possible Board Member candidates to the Board. Candidates were selected based on the pedagogical, networking and knowledge capital needs articulated by the Board members. The Board reviewed the profiles of the 3 candidates and recommended that Mr. Forde proceed with pursuing these candidates for the Cultural Fit part of the candidate search process.

## **6. Other New Business**

No new business was mentioned.

## **7. Adjournment**

Mr. Sarkissian motioned to adjourn the meeting and it the motion was seconded by Mr. Jelley and unanimously approved.